

Montengarde Council – March 15, 2017

Attendees

B.A. Tosczak, K. Saxberg, D. Ostapovich, Candace Collett, Simone Haywood, Steve Haywood, Paul VanRooyen, Mark Unger, Carrie Mooney, Stacey Bieberstein, John C. Krommendijk, Ken Mullaney, Jason Sallay, Nicole Roth, Brandi Hine, Jeffrey Moore, Tim Hills, Korey Wiedemayer, Elara Jack

Call to Order and Review of Agenda

Call to order by D. Ostapovich at 7:02pm

Approval of Minutes

Jeffrey Moore motions to approve last month meetings and B.A. Tosczak seconds and none opposed

Baron and Baroness

Guten Tag

This past month we attended Winter Crown in Earl Grey, and survived the Southey Inn & Steak Pit. It was our first full event as Baron & Baroness, and it went very well. We got to see some great people recognized, and we are excited to see that the next King and Queen will be hailing from Montengarde. Also, we have somewhere to sit. The new thrones have arrived, and we would like to thank Henry, Hrogan, and Skeld for helping to get the thrones back here from Estrella. We are looking forward to Winter War, and getting our gear ready to shoot our friends.

Finally, we have been contacted by Windwyrn regarding their May Days/Regional Practice. They are having difficulty coordinating the people they need to run things, however we are getting the sense that they are wanting people to do things for them, rather than taking ownership. This can be discussed further during New Business. **(Please add May Days/Regional Practice to New Business)

Danke
Peter and Brangwayn
Freiherr & Freifrau

Seneschal Report

Greetings!

I have submitted my Q1 Seneschal report to the Kingdom Seneschal on time, as well as the Q1 for the Arts and Science Officer (position vacant) to the Kingdom A&S Officer. I have also reposted the call for individuals, interested in the position of MoAS, for our Barony.

I have renewed my membership to March 4th, 2018 and am also looking for additional deputies to for the position of Seneschal, preferably with an interest in taking over the position at some point in the next year.

The Kingdom Seneschal "ride along" program is going well for me, and I am learning quite a bit about the volume of correspondence and other types of work that come with the position!

I would also like to encourage everyone to look around them for worthy individuals to write up award recommendations for, both for Baronial and Kingdom level awards.

At the beginning of March, I attended Skald the Hall, Myrgan Wood's premier bardic event. It was fun, and very well attended!

In service,

Bóthæiðr

Exchequer

Report Located at end of Minutes

Jason Sallay moves that two checks of \$100 and \$500 upon approval be made to Wyndworm. Second by Jeffrey Moore, most in favour, one opposed.

Marshallate

Practice Hall

I will need a check to pay for the hall for Jan-Feb 2017.

Proposal to invite more people to practice has been well received.

New Bins have been purchased, I am requesting to be reimbursed.

Quarterly report was submitted 4 days late, my apologies on that.

Heavy

One injury to report, this was included in the Quarterly report. A fighter received a minor concussion.

Helmet padding appears to have been sufficient, it is possible that this was a short stick/funny angle (left-handed fighter vs. on knees) type blow that may have been accidentally excessive.

3 Iron key out, with one more to go out shortly.

Off Head helmet inspections continue.

Archery

No injuries to report

Rapier

Quarterly report was a couple days late, but sent and received by both the branch and kingdom marshals. Practices continue to happen once a week with a variety of attendance. Currently working to

train and authorize as many people as possibly for winter war. No armour or weapon failures to report.
No injuries to report.

Jonkheer Tonis

Youth

Youth practice's happening, albeit infrequently.

Arts and Sciences

Everything is status quo, all practices still happening on a weekly basis. Still looking for an officer to take over.

Chatelaine

New email address for the chatelaine!!!

chatelaine1@montengarde.org is the new contact. The old one was too clogged with spam to be useful.

This also means that we will need new business cards, which we are low on anyway. Vista print will allow us to get 1500 business cards for approximately \$50.00 depending on the exact features we use. I would like to request monies to buy new business cards. Steve motions for \$100 be given for new business cards. Korey seconds and none opposed.

Planning is coming along for the POW at expo.

-YIS

Jeff

Looking at maybe getting a group of people together to dress up and go to King Arthur movie demo.

Lost and Found

Greetings!

The Lost and Found report for March, 2017:

Stuff was lost, stuff was found; please mark your stuff!

This Tavern will be the L&F Annual Auction- all of the items from the previous year will be put on the block :) We have one volunteer Auctioneer thus far; still hoping for a couple more gentles to assist with the Auction...??

Please bring your purses to bet on these 'high quality' items 💰💎😁😄😌, with the proceeds going to help Joan and Ken after their terrible accident, if acceptable to the Council.

Many thanks,
Yours in Service;
Master Tygar of Skagen

Lady Dauphina del Lago- Deputy

Quartermaster

No equipment lent out during the last month.

None anticipated during the next month.

Looking forward to completing the paperwork and moving the Baronial Storage.

Oenghus

Herald

In the month of Feb/ March

I participated in the marathon heraldry meeting. It was scheduled for two days but only took 4 hours because of the level of participation from contributors on line. We have a large-ish letter coming up next month as well.

Heralded the procession at crown. Got my inspiration cup refilled by a young couple from I believe Valleywold who it was their first time. Had someone admire say that he appreciated how I helped them and supported them as a herald. Weekend of smiles all around, not just because of "the Hotel". Did I mention that Ian is going to be a Pelican?

Please have the web master send me the form needed so my contact details can be added to the web site. I will sign and hopefully get it to her archery or tavern or sooner if she sends it to me and I get it done sooner.

I do need the password to access the Montengarde heralds email. Who do I talk to about that?

other than that a very event light month.

YIS

Wilma

Webminister

- ❖ WordPress / PHP is up to date
- ❖ New layout has been deployed
- ❖ Calendar is underutilized
- ❖ Content needs to be checked for accuracy / relevance
 - If possible, officers to check their pages and update as necessary or email me with the info so I can update it

Chronicler

Thankyou for the reports. Nothing new to report

Wyndworm

A spring regional practice has been scheduled for May 26, 2016. I am in talks with the Windwyrn seneschal and their royal peer Jarl Wernar about how to go about this.

Getting plans in order for regional practice. Weekend of October 14th, 2017 will be snoweaters. Arts and Science night was well attended with 10 people. We worked on personal items and discussed upcoming activities. The Heraldry officer and A&S decided to have a combined A&S/Heraldry night to fellow shire mates design personalized embroidered dinner napkins and design their own device if needed. Boar ring house and The House of the Black Wolf are also working on devices. We hope to inspire a feeling of ownership and unity throughout the shire.

Chatalaine report

Proposed at monthly meeting walking in the local parade. Made enquiries to City regarding cost, etc. Will report at monthly meeting. Continued to work on handout for children and handbook. Submitted draft of general handout to group suggestions. Proposed for TUA to happen a may regional practice. Hoping to hold music practice and casual potluck this Sunday.

Herald

Officer is going to be stepping down. But will be willing to keep helping people with devices and other things.

Events/New/Old/Other Business

Mark Unger motions to transfer the funds from MSCA account to SCA Montengarde named account. All officers present in favour. None opposed. (Officers being John Krommendijk, Mark Unger, and by proxy for Jude Harrison)

Carrie Mooney move to open the account to have signatory of Henry Jakl, Candace Collett, Kristine Saxberg, John Krommendijk, and Steve Haywood. Ken Mullaney seconds motion, all in favour and none opposed.

Events

- June coronation information is getting ready. Champions have been contacted and volunteers have been found for Gate and TUA.

- Looking for bids for Dragonslayer. Due for next council.
- Ken has put in a bid for Sergentry Trials. Looking at having at Quad War site.
- Candace is putting in a bid for Samhain.

Curia

- 12th night 20th of January
- Dragonslayer 12-13 of July
- Snoweaters 12-14 october
- Samhain 3rd of November

New

- Wyndworm May practice has been going together well. Wernar wants it to be a war practice. There will also be A&S and TUA classes go.
- Proposal for possibly doing a calendar for a fundraiser.

Jason Sallay motions to adjourn meeting at 8:25pm



Barony of Montengarde

OFFICE Exchequer
DATE March 15, 2017
BY Candace Collett
Asa Nordoster

1. We have \$25,114.12 in the bank.
 2. We have \$35.00 in uncashed cheques.
 - a. CHQ 163: SCA Avacal, Snow Eaters 2016 NMR
 - b. CHQ 169: J.D. Linnemoller, Samhain 2016 A&S Prizes
- **Please note that ALL cheques will have to be cashed by March 31, 2017.****
3. I spoke with the bank regarding out new account and I'm happy to report that we have an appointment at 1:30 p.m. on April 1, 2017 at First Calgary Financial, Beddington Heights Branch, located at 8220 Centre Street North, Calgary, AB T3K 1J7.
 - a. There are certain items that must be identified in our meeting minutes to close the existing MSCA account and open the new SCA Montengarde account.
 - i. The officers of the existing MSCA account must motion to have the account closed.
 1. I propose that the officers who are present tonight make this motion and agree to have the MSCA account closed. This would be John Krommendijk, President, Mark Unger, Member at Large, and by proxy, Jude Harrison, Secretary. The individuals who will be voting on this motion will also be attending our meeting with the bank to sign the closing documents.
 2. If the motion is passed, please let it be reflected in our meeting minutes.
 - ii. We as a council must decide who the signatories of the new SCA Montengarde account will be.

The following excerpt is form Society financial policy:

V. SIGNATORIES

- a) All signatories on SCA accounts must be paid members of the SCA or an affiliated organization while they are listed as signatories.
- b) At least three paid members must be signatories on all accounts. Required signatories on all accounts (subject to financial institution limits) in order of priority:
 - The Exchequer managing the account
 - The emergency deputy exchequer
 - At least one other officer of that branch

c) For Branches below Kingdom level, the Kingdom Chancellor of the Exchequer or a designated representative. For a kingdom account, the Society Chancellor of the Exchequer or a designated representative approved by the Board of Directors must be a signatory.

d) No two signatories on the same account may share the same address, or be immediately related.

e) All signatories must be acceptable to the Kingdom Exchequer if it is a branch account or by the Kingdom Exchequer and/or Society Exchequer if it is a Kingdom account.

f) Sovereigns, Consorts, and the heirs of Kingdoms and Principalities as defined in the SCA Governing Documents are not allowed to be signatories on any SCA account while they hold that status.

1. I propose that the following individuals be signatories on the new SCA Montengarde account: Henry Jakl as Kingdom Exchequer, Candace Collett as Branch Exchequer, Kristine Saxberg as Branch Seneschal, either Steve or Simone Haywood as Baron/ Baroness, and John Krommendijk as the "drop dead" signatory.
2. These individuals (or any others that may be nominated) should make their best effort to attend the bank meeting on April 1 so that they can sign the appropriate paperwork. We can, however, add individuals onto the account at a later date. The bank only requires 2 signatures on the account at the time of opening.
3. If the motion is passed, please let it be reflected in our meeting minutes.
4. Windwyrms is requesting (2) cheques for the Spring Regional Practice:
 - a. \$500.00 for the hall rental.
 - b. \$100.00 for ribbon for the May Pole which they wish to use at the practice.

YEARLY SUMMARY

2017

PRIMARY ACCOUNT 2a

1. Balance from bank statement at end of period	\$ 25,114.12	MUST EQUAL BANK BALANCE
3. Checks not cleared on statement	\$ 35.00	REQUIRES LIST
5. Ending LEDGER or REGISTER Balance	\$ 25,079.12	
BALANCE_3		
1. ASSETS a) Undeposited and Non-Interest Bearing Cash	\$ 20,411.75	
INCOME_4		
5 Interest Earned	\$ -	

MUST MATCH

\$ 4,667.37	Change in Net Worth
\$ 4,667.37	Net Income
\$ -	Error
\$ 5,925.66	Total Gross Income (11)
\$ 1,258.29	Total Expenses (31)
\$ 4,667.37	Net Income

	Office & Admin.	Activity Related	Fund Raising
14. Bank Service Charges	\$ 99.85	-	-
16. Equipment Rental & Maintenance	-	-	-
18. Food	-	-	-
19. General Supplies	-	\$ 113.44	-
21. Occupancy & Site Charges	-	\$ 835.00	-
22. Postage & Shipping, PO Box Rental	-	-	-
23. Printing & Publications	-	-	-
25. Telephone	-	-	-
26. Travel (Gas, Tolls, Airfare)	-	-	-

\$ 1,048.29

TRANSFER_IN_9

WITHIN THE KINGDOM	\$ -	REQUIRES LIST	TRI-IK
NMR	\$ -		
Profit Sharing	\$ -		
OUTSIDE THE KINGDOM	\$ -	REQUIRES LIST	TRI-OK

TRANSFER_OUT_10

WITHIN THE KINGDOM	\$ 210.00	REQUIRES LIST	TRO-IK	This includes, NMR, Heraldic Submissions, Profit Sharing
B) OUTSIDE THE KINGDOM	\$ -	REQUIRES LIST	TRO-OK	

INCOME_DTL_11A

1a. FUNDRAISING INCOME (INTERNAL)	\$ -	REQUIRES LIST	FI	
1b. FUNDRAISING INCOME (EXTERNAL)	\$ -	REQUIRES LIST	FE	
2. DIRECT CONTRIBUTIONS				
a) Donations received without consideration (receiving nothing in return)	\$ 55.66		DO	
b) Stale checks from prior reporting period	\$ -		DO-SCHQ	
3a. INCOME FROM DEMOS AND ACTIVITY FEES	\$ 1,195.00	REQUIRES LIST	AI	You can use the 3 categories or make your own
Herald	\$ -			
Fight Practice	\$ -			
Other	\$ -			

INCOME_DTL_11B

3b. ADJUSTED GROSS EVENT INCOME	\$ 4,675.00	REQUIRES LIST	EI
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EXPENSE_DTL_12A

12. ADVERTISING (NON-SCA)	\$ -	REQUIRES LIST	ADV	
13. BAD DEBTS	\$ -	REQUIRES LIST	BAD	
17. FEES & HONORARIA	\$ -	REQUIRES LIST	FH-OA, FH-AR, FH-FR	Should match total after entering list

EXPENSE_DTL_12B

20. Insurance (NON-SCA)	\$ -	REQUIRES LIST	INS
29. DONATIONS TO SCA, Inc. SUBSIDIARIES AND OTHER	\$ -	REQUIRES LIST	DO-SCA

FUNDS_14

TOTAL	\$ 25,149.12
1 General Funds	\$ 19,162.61
2 Chatelaine	\$ 243.36
3 Heavy	\$ 1,515.97
4 Archery	\$ 367.50
5 A&S	\$ 513.30
6 Chronicler	\$ 199.10
7 Scribe	\$ 99.40
8 Herald	\$ 70.06
Febtoberfest	\$ -
Quartermaster	\$ 150.00
Culinary	\$ 50.00
Baronial Expenses	\$ 267.75
Largess	\$ 25.00
Kitchen	\$ 41.74
Equestrian	\$ 62.00
Youth officer	\$ 43.67
Lethbridge	\$ 2,310.91
Lost and found	\$ 293.20
Rapier	\$ 158.55
Fight Practice	\$ (425.00)

NEWSLETTER_15

Gross Income	\$ -
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