

Barony of Montengarde

OFFICE Exchequer

DATE December 13, 2017

BY Candace Collett

Asa Nordoster

1. We have \$22,906.49 in the bank.

2. We have \$3,283.71 in uncashed cheques.

CHQ 010: Rehab Society of Calgary, Fight Hall March - April 2017

*A note has been sent to Brad Quinn requesting that he follow-up with the Rehab Society of Calgary. A second follow-up has been done with no response.

CHQ 034: Murray Anderson, Website Renewal

*A note has been sent to Murray asking that he cash this

CHQ 043: SCA Avacal, Samhain 2017 NMR

CHQ 044: Kirk Burney, 12th Night 2018 Feast Funds

- 3. Final Report for Samhain has been submitted. The event steward wishes to send 10% tribute to Kingdom. Total gross income was \$202.54, so the amount requested for tribute will be \$20.25.
- 4. Windwyrm has successfully opened their own bank account. The full balance of their line item has been provided to them, \$3331.46.
- 5. The cheques that were requested by Windwyrm for the extra amount needed for Snow Eaters 2017 site tokens, and the tribute they want to send Kingdom were not issued by SCA Montengarde as they now have their new bank account set-up.
- 6. Thank you to all the Officers who provided me with their 2018 budgets. For those who did not submit a budget, a standard amount of \$50.00 was allocated to your office. A copy of the draft budget has been attached to this report. Amelia was very helpful in preparation of the budget and I have full assurance she would be able to do this on her own in the future. The Financial Committee has not yet approved a finalized version.
- 7. The Financial Committee met on November 23, 2017, to discuss the remaining edits to the existing Financial Policy. We are very close to finalizations. The deadline for the new Financial Policy and Baronial budget is December 31, 2017, so that both can be submitted to Kingdom with the Q4 report.

	YEARLY SUMMARY		<mark>2017</mark>						
PRIMARY_ACCOUNT_2a							MUST N	1ATCH	
TRIMARI_ACCOUNT_28	Balance from bank statement at end of period	\$	22,906.49	MUST EQUAL BANK I	BALANCE		IVIOST IV	IATON	
							\$		Change in Net Worth
	3. Checks not cleared on statement	\$	3,283.71	REQUIRES LIST			\$		Net Income
	5. Ending LEDGER or REGISTER Balance	Ś	19,622.78				\$	-	Error
BALANCE_3	S. Ending LEDGER OF REGISTER Butunee	Y	15,022.70						
	I. ASSETS a) Undeposited and Non-Interest Bearing Cash	\$	20,411.75				\$		Total Gross Income (11)
							\$		Total Expenses (31)
NCO145 4						-	\$	(720.55)	Net Income
NCOME_4	5 Interest Earned	\$	60.98						
		,	00.50						
		Offic	e & Admin	Activity Related	Fund Raising				
	14. Bank Service Charges	\$	290.39	-	-				
	16. Equipment Rental & Maintenance		-	\$ 1,895.21	-				
	18. Food 19. General Supplies	\$	- 1,071.93	\$ 3,897.20 \$ 862.34	-				
	21. Occupancy & Site Charges	\$	120.00		-				
	22. Postage & Shipping, PO Box Rental		-	-	-				
	23. Printing & Publications		-	-	-				
	25. Telephone		-	-	-			45 706 07	
	26. Travel (Gas, Tolls, Airfare)		-	- 1	-		\$	15,796.07	
RANSFER_IN_9									
	WITHIN THE KINGDOM	\$	150.00	REQUIRES LIST	TRI-IK				
	NMR	\$	-						
	Profit Sharing		150.00						
	OUTSIDE THE KINGDOM	\$	-	REQUIRES LIST	TRI-OK				
RANSFER_OUT_10									
	WITHIN THE KINGDOM	\$	6,589.42	REQUIRES LIST	TRO-IK	This is	ncludes,	NMR, Heraldi	c Submissions, Profit Sha
	B) OUTSIDE THE KINGDOM	\$	-	REQUIRES LIST	TRO-OK				
NCOME_DTL_11A	1a. FUNDRAISING INCOME (INTERNAL)	\$	-	REQUIRES LIST	FI	-			
	1b. FUNDRAISING INCOME (EXTERNAL)	\$	-	REQUIRES LIST	FE				
	2. DIRECT CONTRIBUTIONS								
	a) Donations received without consideration (receiving nothing in r	\$	432.96		DO				
	b) Stale checks from prior reporting period	\$	-		DO-SCHQ				
	- WARREN		2 244 22	DE 01 11 DE 01 10 T		.,			
	3a. INCOME FROM DEMOS AND ACTIVITY FEES Herald	\$	3,211.00	REQUIRES LIST	AI	You ca	an use th	e 3 categories	or make your own
	Fight Practice		-						
	Other		-						
	N	4	47.040.00	DE 01 11 DE 01 10 T					
NCOME_DTL_11B	3b. ADJUSTED GROSS EVENT INCOME	\$	17,810.00	REQUIRES LIST	EI				
XPENSE_DTL_12A	12. ADVERTISING (NON-SCA)	\$	_	REQUIRES LIST	ADV				
AI ENGE_DIE_IEA	13. BAD DEBTS	\$		REQUIRES LIST	BAD				
	17. FEES & HONORARIA	\$	-	REQUIRES LIST	FH-OA, FH-AR, FH	-f Shoul	d match	total after en	tering list
XPENSE_DTL_12B	20. Insurance (NON-SCA)	\$	68.42	REQUIRES LIST	INS				
	29. DONATIONS TO SCA, Inc. SUBSIDIARIES AND OTHER	\$	-	REQUIRES LIST	DO-SCA				
UNDS_14	TOTAL	Ś	19,622.78						
	1 General Funds		15,581.14						
	2 Chatelaine	\$	107.96						
	3 Heavy	\$	394.41						
	4 Archery	\$	367.50						
	5 A&S 6 Chronicler	\$	443.30 199.10						
	7 Scribe	\$	99.40						
	8 Herald	\$	70.06						
	Febtoberfest	\$	-						
	Quartermaster	\$	150.00			-			
	Culinary Baronial Expenses	\$	103.00 267.75						
	Largess	\$	25.00						
	Kitchen	\$	41.74						
	Equestrian	\$	62.00						
	Youth officer	\$	43.67						
	Lethbridge	\$	- 202.20						
	Lost and found Rapier	\$	293.20 158.55						
	Fight Practice	\$	1,215.00						
		T	,			_			

		2018 Budget	2018 Actual	
Income				
	Event Income	\$ 10,000.00		*Based on historial gross income for 12th Night, Dragon Slayer and Samhain
	Activity Income	\$ 4,800.00		*Fight practice, Ghoul's Night, Calgary Expo
	Donations, Fundraising	\$ 500.00		
	TOTAL	\$ 15,300.00		
Expenses				
	Administrative			
	Bank Fees	\$ 76.20		
	Awards	\$ 300.00		*As per budget submitted by B&B
	Storage	\$ 120.00		*Based on current baronial storage facility cost
	Maintenance	\$ 200.00		*Estimate to cover the cost of repairs (pavilion, circlets, thrones, etc.)
	Tribute to Kingdom	\$ 250.00		
	Heraldic Submission	\$ 50.00		
	Event/Activity	\$ 7,500.00		
	Officers			
	Baron & Baroness	\$ 1,400.00		*Includes budget for new baronial circlets and \$300 for personal travel
	Seneschal	\$ 50.00		
	Exchequer	\$ 125.00		
	Marshal	\$ 2,975.00		*Based on fight hall rental at 35 days per year
	Arts & Sciences	\$ 200.00		
	Chatelaine	\$ 1,500.00		*Includes \$1,000 for the Calgary Expo
	Lost and Found	\$ 50.00		
	Quartermaster	\$ 50.00		
	Herald	\$ 50.00		
	Webminister	\$ 550.00		*Includes 3 year renewal for website
	Youth and Family	\$ 100.00		
	Chronicler	\$ 50.00		
	TOTAL	\$ 15,596.20	\$ -	
	NET	-\$ 296.20	\$ -	